

QUALITY POLICY STATEMENT

EMCo Air Quality Consultants Ltd, Air Quality Department (“the Department”) is committed to providing a quality service to its clients. It interprets quality as meaning a service that meets the needs of all users in providing testing, sampling and consultancy that is suitable for its purpose, conforms to accepted scientific principles, is delivered on time and within agreed cost constraints.

All samples collected and data generated will, where possible, be by validated scientific methods of known performance characteristics and be subject to quality control procedures. All analyses or testing conducted in house over and above the usual sampling will comply with the requirements of this quality manual. For all activities that fall within the Department’s scope of the United Kingdom Accreditation Service (UKAS) accreditation, only one standard of service will be offered. This will always comply with the ISO Standard 17025.

This Quality Manual is the definitive description of the Department’s quality system. All staff who work in the Department are required to familiarise themselves with its content.

The Managing Director is appointed to the overall rôle of Quality Manager, as defined by the ISO standard. A senior member of the scientific staff undertakes the rôle of Technical Manager as specified in the ISO standard.

Since the work of the Department is conducted on-site and in mobile laboratories, the Team Leader in charge of each project has delegated responsibility. They are responsible for ensuring that the management of the project is conducted as required by the Technical Manager and Quality Manager in accordance with the quality policy.

Signed:

Date:

Managing Director (for and on Behalf of EMCo Air Quality Consultants)

